



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**MM/ARC/CME/0053/**

**03.07.2018**

To,

1. M/s Rane Trading Co. Kudal.
2. M/s Aprant Motors, Vasco.
3. M/s Consumex, Vasco.
4. M/s Mahalaxmi Cooling System, Belgaum.
5. M/s CMM Arena Pvt. Ltd., Vasco.
6. M/s AL Corner, Margao.
7. M/s Nidhi Enterprises, Vasco.

**Dear Sir,**

**Last date and time of submission of tender: on 20/07/2018 before 15.00 hrs.**

**Date and time for opening of Cover-I: on 20/07/2018 at 15.30 hrs.**

**Sub:** To enter into an ARC for one year for supply of spares for air-conditioners in MPT.

**Ref:** Tender No. MM/ARC/CME/0053 due on 20.07.2018 at 15.30 hrs.

**EMD: Rs. 8,700.00 (Rupees Eight Thousand Seven Hundred only)**

You are requested to **upload** your offer in the **two bid system** against our Tender.

"Techno Commercial Offer" or Cover-I shall contain complete & detailed technical specifications and commercial terms and conditions such as packing & forwarding, freight, insurance, discount, taxes, price variation clause and any other conditions but excluding the price and should be submitted along with Earnest Money Deposit. Commercial and technical deviations if any should be clearly spelt out. The Cover-II or "Price offer" should contain **only the prices** without any conditions.

Cover marked - I "Techno Commercial offer" shall be opened on **20.07.2018 at 15.30 hrs.** The "Price Offer" or Cover-II will be opened only of those firm's that qualify for the Techno-Commercial (Cover-I) conditions.

Tenders shall be accompanied by EMD of 8,700.00 **(Rupees Eight Thousand Seven Hundred only). The EMD shall be paid by Cash or by e-payment mode by RTGS/EFT in our Bank before submission of bids. Our Bank details are attached to this tender.** For exemption of EMD, the certificate from SSI/MSME/NSIC authority shall be submitted along with their UAM number. Incomplete tenders or tenders without EMD will not be accepted. Tenders should be kept valid for a minimum period of 120 days from the date of opening and shall conform to the general terms and conditions of contract attached.

**The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.**

Yours faithfully,

**MATERIALS MANAGER**

**INSTRUCTIONS TO TENDERERS**

**2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**  
**(P.O. No. 170, Vasco-da-Gama, Goa - 403 802)**  
**Phone: 0832- 2520222, 2520220, Fax: 0832-2520227**  
**Web Site: [www.mptgoa.com](http://www.mptgoa.com), E-Mail [mm@mptgoa.com](mailto:mm@mptgoa.com)**



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**GENERAL**

1. **Only those with experience and sufficient personnel for regular maintenance work are eligible to apply for this Tender.**
2. **Tenders received before the last date and time for submission of tender will be opened on due date at 15.30 hrs.** The bidders can witness the tender opening if required.
3. The tenderers shall deposit the **Earnest Money Deposit** amount of **Rs. 8,700.00** by Cash or by RTGS in our Bank as per the Bank details attached. For exemption of EMD, the copy of certificate from SSI/MSME/NSIC shall be submitted indicating the UAM number on the Central Public Procurement Portal (CPPP) along with the bid. The details towards the EMD payment made shall be indicated in the technical cover (Cover-I). **Offers without the Earnest Money Deposit will not be considered except as under clause no. 13 below.**
4. The tender Earnest Money deposits of unsuccessful tenderers will be refunded by EFT, after a decision has been reached as regards to the acceptance of the tender. Kindly furnish your full Bank details along with your offer.
5. The prices should be quoted item wise separately. Prices quoted on lump sum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
6. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
7. The prices should be valid for part quantities also.
8. Full GST will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
9. The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and uploaded along with "Techno Commercial Offer" - Cover I **in acceptance of all the terms and conditions mentioned therein.** In case this is not done, the tender is liable to be rejected.
10. The offer submitted should satisfy all technical specifications in the attached Annexure-B, else the offer is liable to be rejected.
11. If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected.
12. **All documentary evidence and information requested should be furnished along with your offer without fail.**

Please note that the Port extends concession such as exemption in payment of EMD & Security Deposits to Small Scale Industries (SSI) registered with the NSIC, and Micro, Small & Medium Enterprises (MSME), provided proper proof is furnished. Relaxation for Schedule Castes & Schedule Tribes, upon furnishing of Certificates will be given based on the Ministry of MSME, Govt. of India for Procurement and Works Contracts, under procurement policy order 2012 clause nos. 4 & 6. The declaration of the UAM number by the concerned vendors on the Central Public Procurement Portal (CPPP) is mandatory.

13. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

**MATERIALS MANAGER**

**NOTE: The above format should be enclosed with your offer duly signed and stamped along with Cover-I failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.**



**MORMUGAO PORT TRUST**  
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**TERMS AND CONDITIONS**

1. **PRICES:** Prices quoted should be on F.O.R. destination basis inclusive of transit insurance indicating clearly the quantum of taxes and other charges whatsoever applicable. The prices should be firm. However, in case of any statutory revision in taxes within the delivery period of supply order, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
2. **TAXES:** Full GST as applicable at the time of delivery during the contractual period.
3. **DELIVERY:** Orders will be released from time to time for supply of spares. The spares are to be supplied within 2 weeks of receipt of the respective orders, on 'Door delivery' basis to our Stores at Baina, Vasco-da-Gama, Goa duly insured at your cost.
4. **PACKING:** The materials shall be duly packed to withstand the hazards of transportation.
5. **INSPECTION:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects/quality, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately.
6. **PAYMENT:** Our payment shall be released by ECS/EFT/RTGS within 30 days of receipt of material or bills, whichever is later, at our stores.
7. **VALIDITY:** The validity of the tender shall be 90 days from the date of opening.
8. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 5% of the basic value of the order, exclusive of GST, by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months and a claim period of further 3 months, or till the Guarantee Period of the material supplied. Please note that we do not accept Bank Guarantee issued by ICICI Bank.
9. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**
10. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.



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11. **The full details as regards GST Registration Number, Permanent Account Number (PAN) (Income Tax) Bank A/C No. and type of A/C, Name, Address, MICR Code and IFSC Code of Bank, etc. should be furnished as per our format attached.**
  
12. **JURISDICTION:** In case of any dispute the jurisdiction will be GOA only.

**MATERIALS MANAGER**

We hereby agree to all the above terms and conditions

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**Signature and Seal of Tenderer**

**NOTE:** This above format should be enclosed along with Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**TENDER FORM**

To,  
**The Materials Manager**  
**Mormugao Port Trust,**  
**2nd floor, AO Bldg.,**  
**Headland, Sada, Mormugao,**  
**Goa-403 804.**

I/we \_\_\_\_\_ do hereby tender to supply and deliver to the Materials Manager \_\_\_\_\_ of the description and quantity at the prices and in the manner detailed in the conditions of contract.

I/We agree if my /our tender if accepted in whole or in part to execute within 14 days of communication to me /us of such acceptance and agreement for the supply of such quantity as the Materials Manager may accept. I/we agree that our stamps, court fees and legal costs for the execution of the Agreement shall be borne by me/us.

I/We further agree, that if my/our tender is accepted to effect within 14 days of such acceptance a deposit with the Financial Advisor and Chief Account Officer, Mormugao Port Trust, Headland Sada, Mormugao, Goa (in cash, by Demand Draft or in the form of Bank Guarantee from any scheduled Bank) equal to 5% of the Materials for which the tender has been accepted.

I/We further agree if I/We shall decline to execute an agreement within 14 days of intimation to that effect, my/our tender may not be accepted and my/our tender deposit may be forfeited to the administration

**Signature of the Contractor**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Witness:** 1. \_\_\_\_\_

2. \_\_\_\_\_

**REMARKS:** Kindly enclose this form duly signed and stamped in Cover-I else your offer is liable to be rejected.

**ANNEXURE - 'A'**

2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804  
(P.O. No. 170, Vasco-da-Gama, Goa - 403 802)  
Phone: 0832- 2520222, 2520220, Fax: 0832-2520227  
Web Site: [www.mptgoa.com](http://www.mptgoa.com), E-Mail [mm@mptgoa.com](mailto:mm@mptgoa.com)

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**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**Tender No. MM/ARC/CME/0053 due on 20.07.2018**

**DETAILS OF ITEMS REQUIRED (APPROXIMATE QUANTITIES)**

Sr. No.	Code No.	Description	Make	Qty.
1.	NS-1	<b>Start Capacitors (Metallic type) :</b>		
		(a) 80/100 MFD		5 nos.
		(b) 100/120 MFD		5 nos.
		(c) 40/60 MFD		5 nos.
2.	NS-2	<b>Run Capacitors (Metallic type) :</b>		
		(a) 45+4 MFD		25 nos.
		(b) 50+6 MFD		25 nos.
		(c) 36+4 MFD		25 nos.
		(d) 50+4 MFD		20 nos.
3.	NS-3	<b>Fan Capacitor (Metallic type) :</b>		
		(a) 1.5 MFD		3 nos.
		(b) 2.5 MFD		7 nos.
		(c) 3.5 MFD		2 nos.
		(d) 4 MFD		4 nos.
		(e) 6 MFD		5 nos.
4.	NS-4	<b>Starting Relays for 1.5TR/2TR AC's</b>	L & T	2 nos.
5.	NS-5	(a) Contactors L&T make type ML 1.5, coil voltage 240V.	L & T	4 nos.
		(b) Contactors Siemens make, 1 pole, 20A, coil voltage 240V.	Siemens	4 nos.
6.	NS-6	<b>Condenser Coil (Copper)</b>		
		(a) 1.0 TR	Voltas	1 no.
			LG	1 no.
		(b) 1.5 TR	Voltas	2 nos.
			LG	1 no.
(c) 2.0 TR	Voltas	2 nos.		
7.	NS-7	<b>Compressors</b>		
		(a) 1.0 TR	Hitachi (Highly)	1 no.
			Toshiba (Rotary)	5 nos.
		(b) 1.5 TR	Hitachi (Highly)	5 nos.
			Emerson Compland (Reciprocating)	4 nos.
			Hitachi (Highly)	5 nos.
			Mitsubishi (Rotary)	2 nos.
		(c) 2.0 TR	Emerson Compland (Reciprocating)	2 nos.
			Emerson compland (Reciprocating)	1 no.
			(d) 2.5 TR	
8.	NS-8	Fan motor (outdoor) Make: GE, CG, Kirloskar, PICL	PICL RPM:1300 (1.5T AC)	4 nos.
			<b>Haier</b> (1.5T AC) (RPM:1200)	4 nos.
			<b>Haier</b> (2T AC) (RPM:1200)	2 nos.
9.	NS-9	Fan blade (Fibre)	Lloyd (1.5TR)	3 nos.
			Hitachi (1.5TR)	3 nos.
			Voltas (1.5TR)	4 nos.
10.	NS-10	Fan Motor (indoor)	LG (2.0T)	2 nos.
			Haier (1.5T)	2 nos.
			Galanz (1.5TR)	2 nos.
11.	NS-11	Thermostat --- Make: Denfos	Denfos	4 nos.
12.	NS-12	Filter drier --- Make : Synergy, Denfos	Synergy, Denfos	



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		3/8"		3 nos.
		1/2"		3 nos.
13.	NS-13	Strainer(Filter) (Copper)		20 nos.
14.	NS-14	Capillary( Copper)		
		Capillary Tube(Copper) bore size 50		1 no.
		Capillary Tube(Copper) bore size 55		1 no.
		Capillary Tube(Copper) bore size 60		1 no.
		Capillary Tube(Copper) bore size 65		1 no.
		Capillary Tube(Copper) bore size 70		1 no.
		Capillary Tube(Copper) bore size 75		1 no.
		Capillary Tube(Copper) bore size 80		1 no.
15.	NS-15	Gas Cylinder		
		(a) R-22 - 60 Kg.		1 no.
		(b) R-410 - 40 Kg.		1 no.

**NOTE:** Spares should be made available whenever required.

**MATERIALS MANAGER**

\_\_\_\_\_  
**Name & Signature of tenderer with company seal.**

**NB:** Kindly enclose this annexure duly signed and stamped in Cover-I in acceptance of the terms & conditions given therein.



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**ANNEXURE-C**

**TENDER NO. MM/ARC/CME/0053 DUE ON 20.07.2018**

**PREQUALIFICATION CRITERIA**

The tenderers should furnish at least **one** order copy, along with completion certificate, of value above **Rs. 03.48 lakhs** pertaining to last 7 years for having supplied air-conditioners/AC Spares.

**OR**

The tenderers should furnish at least **two** order copies, along with completion certificates, of value above **Rs. 02.62 lakhs** pertaining to last 7 years for having supplied air-conditioners/AC Spares.

**OR**

The tenderers should furnish at least **three** order copies, , along with completion certificates, of value above **Rs. 01.74 lakhs** pertaining to last 7 years for having supplied air-conditioners/AC Spares.

**MATERIALS MANAGER**

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**Name, company seal & signature of the tenderer**

**NOTE:** Kindly enclose the above format duly signed with your office seal along with your offer in Cover-I, else your offer will not be considered.



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**ANNEXURE-II**

**PRICE SCHEDULE - COVER II**

**OFFER NO. \_\_\_\_\_ DATE: \_\_\_\_\_**  
**TENDER NO. MM/ARC/CME/0053 DUE ON: 20.07.2018**

Sr. No.	Description	Make	Qty.	Basic U/Rate (Rs.) (a)	U/P &F (Rs.) (b)	U/Fr eight (Rs.) (c)	U/Other Charges (Rs.) (d)	U/GST Applicable (Rs.) (e)	Basic Unit F.O.R. Destination Price (Rs.) (a+b+c+d+e)	HSN Code
1.	<b>Start Capacitors (Metallic type) :</b>									
	(a) 80/100 MFD		5 nos.							
	(b) 100/120 MFD		5 nos.							
	(c) 40/60 MFD		5 nos.							
2.	<b>Run Capacitors (Metallic type) :</b>									
	(a) 45+4 MFD		25 nos.							
	(b) 50+6 MFD		25 nos.							
	(c) 36+4 MFD		25 nos.							
	(d) 50+4 MFD		20 nos.							
3.	<b>Fan Capacitor (Metallic type) :</b>									
	(a) 1.5 MFD		3 nos.							
	(b) 2.5 MFD		7 nos.							
	(c) 3.5 MFD		2 nos.							
	(d) 4 MFD		4 nos.							
	(e) 6 MFD		5 nos.							
4.	<b>Starting Relays for 1.5TR/2TR AC's</b>	L & T	2 nos.							
5.	(a) Contactors L&T make type ML 1.5, coil voltage 240V.	L & T	4 nos.							
	(b) Contactors Siemens make, 1 pole, 20A, coil voltage 240V.	Siemens	4 nos.							
6.	<b>Condenser Coil (Copper)</b>									
	(a) 1.0 TR	Voltas	1 no.							
		LG	1 no.							
	(b) 1.5 TR	Voltas	2 nos.							
		LG	1 no.							
	(c) 2.0 TR	Voltas	2 nos.							
7.	<b>Compressors</b>									
	(a) 1.0 TR	Hitachi (Highly)	1 no.							
	(b) 1.5 TR	Toshiba (Rotary)	5 nos.							
		Hitachi (Highly)	5 nos.							
		Emerson Compland (Reciprocating)	4 nos.							
	(c) 2.0 TR	Hitachi (Highly)	5 nos.							
		Mitsubishi (Rotary)	2 nos.							
		Emerson Compland (Reciprocating)	2 nos.							
	(d) 2.5 TR	Emerson	1 no.							



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		compland (Reciprocating)							
8.	Fan motor (outdoor) Make: GE, CG, Kirloskar, PICL	<b>PICL</b> RPM:1300 (1.5T AC)	4 nos.						
		<b>Haier</b> (1.5T AC) (RPM:1200)	4 nos.						
		<b>Haier</b> (2T AC) (RPM:1200)	2 nos.						
9.	Fan blade (Fibre)	Lloyd (1.5TR)	3 nos.						
		Hitachi (1.5TR)	3 nos.						
		Voltas (1.5TR)	4 nos.						
10.	Fan Motor (indoor)	LG (2.0T)	2 nos.						
		Haier (1.5T)	2 nos.						
		Galanz (1.5TR)	2 nos.						
11.	<b>Thermostat ---</b>	Denfos	4 nos.						
12.	<b>Filter drier ---</b>	Synergy/ Denfos							
		3/8"	3 nos.						
		1/2"	3 nos.						
13.	Strainer(Filter) (Copper)		20 nos.						
14.	<b>Capillary( Copper)</b>								
	Capillary Tube(Copper) bore size 50		1 no.						
	Capillary Tube(Copper) bore size 55		1 no.						
	Capillary Tube(Copper) bore size 60		1 no.						
	Capillary Tube(Copper) bore size 65		1 no.						
	Capillary Tube(Copper) bore size 70		1 no.						
	Capillary Tube(Copper) bore size 75		1 no.						
	Capillary Tube(Copper) bore size 80		1 no.						
15.	Gas Cylinder								
	(a) R-22 - 60 Kg.		1 no.						
	(b) R-410 - 40 Kg.		1 no.						

- The tenderers are requested to fill up the above details in cover-II of the Tender.**
- Offers not given in above format are liable to be rejected.**
- GST - Good & Service Tax, P/F- Packing & Forwarding.**
- Brand and model other than those indicated above will not be accepted. Kindly confirm.**

Date: \_\_\_\_\_

\_\_\_\_\_  
**Name, Signature & Seal of the Tenderer**



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**DETAILS FOR SUBMISSION BY VENDORS ALONG WITH TENDER.**

**A. VENDOR DETAILS OF VENDOR**

1.	Name of the Organisation	
2.	Address (in detail)	
3.	Telephone no.	
4.	E-mail ID	
5.	PAN No.	
6.	Tax Identification No. (TIN)	
7.	Service Tax Registration No.	
8.	Service Tax Registration Code	
9.	CST Registration No.	
10.	Employee Provident Fund (PPF)	
11.	Employee State Insurance Scheme (ESIC) Registration No.	

**B. BANK DETAILS OF VENDORS.**

1.	Bank Name	
2.	Bank Branch Address (in detail)	
3.	Bank Branch Code	
4.	Bank Account No.	
5.	Bank Account Type	
6.	Magnetic Ink Character Recognizer (MICR)	
7.	IFSC Code.	



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**MORMUGAO PORT TRUST**  
**ELECTRONIC PAYMENT SYSTEM MANDATE FORM**

**Sub:- Electronic Payment System Mandate Form.**

The details for processing the payment through RTGS as below:-

Name of the Beneficiary	<b>MORMUGAO PORT TRUST</b>
Address of Beneficiary with PIN Code	<b>Administrative Office Building, Headland Sada, GOA - 403804</b>
PAN Number	<b>AAALMO293P</b>
Name & Mobile Number of responsible person	<b>MILIND DESSAI / 9823082682</b> <a href="mailto:milind.desai@mptgoa.com">milind.desai@mptgoa.com</a>
Name of the Bank and Branch	<b>STATE BANK OF INDIA, Harbour Branch</b>
Bank Telephone No.	<b>0832-2520212</b>
Address of the Bank	<b>STATE BANK OF INDIA MORMUGAO HARBOUR, GOA - 403803</b>
MICR Code of the Bank	<b>403002024</b>
IFSC Code No.	<b>SBIN0002164</b>
Type of Account and Branch Code	<b>Current Account / Branch Code:- 002164</b>
Account number of the Bank	<b>10438017048</b>
Beneficiary E-mail ID	<a href="mailto:cashmpt@mptgoa.com">cashmpt@mptgoa.com</a>
<b>(MILIND DESSAI)</b> <b>SR. ACCOUNTS OFFICER</b>	



**MORMUGAO PORT TRUST**  
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**MPT GST Details & Party's GST Details Form**

Sr No	Particular	Mormugao Port Trust	Data Required from the Party
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act, 2017 ? (Yes or No)	No.	
18	Central Excise Registration No.	--	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name	Shri.Anant Chodnekar	
	Designation	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail	<a href="mailto:facao@mptgoa.com">facao@mptgoa.com</a> anant.chodnekar@mptgoa.com	

I, Mr./Mrs. \_\_\_\_\_ (Proprietor/Partner/Director) of M/s \_\_\_\_\_ do certify that the information given above is complete and correct.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

**Signature**  
(Name: \_\_\_\_\_)